



**STATE OF HAWAII**  
 DEPARTMENT OF EDUCATION  
 Office of School Facilities and Support Services  
 Student Transportation Services Branch

**REQUEST FOR EXEMPTION FROM  
 THE USE OF A SCHOOL VEHICLE TO  
 TRANSPORT STUDENTS ON SCHOOL  
 RELATED FUNCTIONS OR ACTIVITIES**

**Request must meet ONE of the following for approval:**

1. Approved school vehicles are not available.
2. It is more economical.
3. The activity requires the use of the vehicle beyond the school day.

**NOTE: HRS 286-181 states: The exemption shall be granted only when each pupil being transported has obtained a written statement from the pupil's parent or legal guardian waiving the State's liability.**

Date \_\_\_\_\_

School Name \_\_\_\_\_

Requester's Name \_\_\_\_\_ Group/  
 Organization's Name \_\_\_\_\_

Activity \_\_\_\_\_

Date of Activity \_\_\_\_\_

Request the use of the following non-approved vehicle:

BUS/MOTOR COACH \_\_\_\_\_  
 (Vendor)

VAN \_\_\_\_\_  
 (Vendor)

SEDAN \_\_\_\_\_  
 (Vendor)

OTHER \_\_\_\_\_  
 (Vendor)

Reason for Exemption:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

APPROVED

DISAPPROVED

\_\_\_\_\_  
 Signature of Principal or Approving Authority